

## SPANISH MAJOR ADVISEMENT INFORMATION SHEET

Name \_\_\_\_\_ Banner ID \_\_\_\_\_

Date of Initial Program Advisement \_\_\_\_\_

**Program: (Spanish Major / Spanish & Elem. Ed. / Spanish & K-12 Education / Spanish & MST)**

*[circle appropriate program]*

The Department of World Languages requires that all students declaring the Spanish Major sign this form, acknowledging that advisement has been provided and that the Spanish Major program requirements have been fully explained:

- I understand that all Spanish Majors are required to take the STAMP 4S Spanish Placement Exam for initial course placement and that I must contact Prof. Esther Mas ([mas@rowan.edu](mailto:mas@rowan.edu)) to request more information.
- I understand that depending on the results of my STAMP 4S Spanish Placement Exam, I may be eligible to earn the credits for any courses skipped through the Authorization for Credit by Examination process and that I should contact Prof. Mas regarding this opportunity ([mas@rowan.edu](mailto:mas@rowan.edu)). The first four semesters of Spanish language, Spanish I, Spanish II, Spanish III, and Spanish Reading and Conversation, do not count toward the Spanish Major; rather, these courses may count as Free Electives. Spanish III also fulfills Rowan's Global Literacy requirement.
- I have received the appropriate Spanish Major Program Sheet, depending on whether I am a new first-year student (effective Fall 2018), a transfer student, or a student who entered Rowan prior to Fall 2018. I have also been informed that the program guides are posted on the University Registrar's website as well as at [https://academics.rowan.edu/chss/departments/world\\_languages/index.html](https://academics.rowan.edu/chss/departments/world_languages/index.html).
- I understand the sequence of coursework and the prerequisites for the Spanish Major.
- I am aware that, in general, 400-level courses in Spanish should be taken toward the end of my academic career.
- I may choose to declare one or more 12-credit Concentration options for the Spanish Major in: (1) Applied Spanish (C112), (2) Peninsular Spanish Literature and Culture (C113), (3) Spanish American Literature and Culture (C114), and (4) Spanish Translation and Interpretation (C115).
- I am aware that the Department of World Languages has created a Five-Year Projection of Spanish Major Course Offerings document, which is posted on the department's website, and that I may use this to plan my progress toward graduation.
- I understand that a benchmark is in place for Spanish Majors enrolled in Appreciation of Hispanic Literature. During this course, I will take the STAMP 4S test and meet with the Department Chair to go over the results in the event I do not demonstrate the expected proficiencies; the Department Chair will make suggestions regarding how best to improve.
- I understand that all students of the Department of World Languages are encouraged to utilize SCOLA as a resource for additional language practice (for more information, visit [https://chss.rowan.edu/departments/world\\_languages/scola.html](https://chss.rowan.edu/departments/world_languages/scola.html)).
- I understand that all students of the Department of World Languages are encouraged to study abroad and that courses taken abroad may fulfill program requirements. Students may study abroad during an academic year, during a fall or spring semester, and during a summer or winter session. Students may study abroad more than once. The Program Advisor must approve students' plans to study abroad and verify course equivalents.

- I am expected to contact my Program Advisor concerning my program requirements throughout my academic career.
- I understand that if I do not seek timely advisement or show up for my advisement appointments, my program's completion may be delayed due to related circumstances.
- I am required to respond to all communications sent to me by my Program Advisor.
- I am aware that I can receive a photocopy of all advisement notes should I request them or access advisor notes via DegreeWorks/GRAD (Banner Self-Service under Student Records) / RSN (Rowan Success Network).
- I am aware that I may use the DegreeWorks/GRAD report in Self-Service Banner as a tool to review my progress toward the fulfillment of graduation requirements (including using the "What If" function to isolate the Spanish Major requirements).
- I am aware that I may use the Section Tally tool available on Rowan's website ([https://banner.rowan.edu/reports/reports.pl?task=Section\\_Tally](https://banner.rowan.edu/reports/reports.pl?task=Section_Tally)) to search available course offerings by semester, including courses with specific attributes (for example, all Literature (LIT) courses offered during a given semester).
- I am aware that in the case of transfer credits, I am solely responsible for making sure the Rowan University Registrar's Office receives my transcripts.
- I understand that I may reduce my time to graduation by taking summer and winter session courses.
- I may search for course descriptions in Rowan's course catalog or on the Department of World Languages' website.
- Depending on my career goals, I may choose to fulfill my Free Electives with a double major (including K-12 Subject Matter Education, Elementary Education, Modern Languages & Linguistics (1601), Area Studies (1600), among other options), a minor (including Latin American Studies (M110), German Studies (M104), French (M102), Romance Languages (M101), among other options), or Certificates of Undergraduate Study (CUGS).

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**(Student Signature)**

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**(Initial Advisor's Signature)**

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**(Initial Advisor's Printed Name)**