

College of Humanities & Social Sciences 207A Bunce Hall 201 Mullica Hill Road

Glassboro, NJ 08028

856-256-5832 856-256-5668 (fax) dworkin@rowan.edu

## **RIPPAC Internship Guide – Summer 2025**

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization
Internship Coordinator Ryan DeMara Coordinator's Phone / Email 484-326-8266, rdemara@dmgs.com
Location of Main Office N/A (Remote) # of Summer 2025 Interns Accepted TBD
Where will the internship be done?
In the main officeX_ Remotely (student works from home) Combo At-home & In-Office
Dates / Length of Summer 2025 Internship Semester Required Hours/Week (dependent)
Is there some type of salary or stipend? N/A If so, how much?
What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages Please email rdemara@dmgs.com with resume. This is followed by a brief zoom interview and skills assessments.
Intern work areas: Clerical Research _x_ Errands Organizing _x_  Please explain the work that will be required of the intern: legislative research, writing, policy analysis, etc
Will there be opportunities for the intern to observe:
Internal strategy sessions? Legislative sessions?X Committee hearings?X
Is the intern expected to work evenings and weekends? If so, please explain. Only as needed to complete assisngments————————————————————————————————————
Do you have any suggestions for the applicants? (Please use additional pages if necessary)