

RIPPAC Internship Guide – Summer 2025

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization Assemblyman Wayne DeAngelo
Internship Coordinator Mike Gargiulo Coordinator's Phone / Email 609-631-7501 / MGargiulo@njleg.org
Location of Main Office 4621A Nottingham Way, Hamilton, NJ 08690 # of Summer 2025 Interns Accepted 3

Where will the internship be done?

In the main office Remotely (student works from home) Combo At-home & In-Office

Dates / Length of Summer 2025 Internship May - August Required Hours/Week N/A

Is there some type of salary or stipend? No If so, how much? N/A

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

Submit a resume to Mike Gargiulo before May. Set up a time for an in person or virtual interview.

You will then be considered and notified if you have been chosen as an intern.

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Basic office duties: answering phones, logging/ responding to emails, etc.; Researching legislation/topics; Assisting w/ Constituent Cases; Attending events

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. Not expected or required, but we will ask if you are available to staff table events or walk in local parades.

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*

Come with an idea of the kinds of legislation Assemblyman DeAngelo handles. You don't need to know everything about the Legislature, but be willing to learn.