



RIPPAC Internship Guide – Summer 2025

Please complete and EMAIL to: **RIPPAC@rowan.edu**

Name of Company / Association / Organization __NJ Fifth District Legislation Office____

Internship Coordinator Von Purnell Jr____ Coordinator’s Phone / Email 856-853-2960/district5@njleg.org____

Location of Main Office _Camden/Woodbury/Barrington # of Summer 2025 Interns Accepted _TBD____

Where will the internship be done?

☒ In the main office ☐ Remotely (student works from home) ☐ Combo At-home & In-Office

Dates / Length of Summer 2025 Internship _____ Required Hours/Week _____

Is there some type of salary or stipend? _____ If so, how much? _____

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages)*

____applicants can email a resume along with a writing sample to district5@njleg.org

Intern work areas: Clerical ☐ Research ☒ Errands ☐ Organizing ☒

Please explain the work that will be required of the intern: _____

Will there be opportunities for the intern to observe:

Internal strategy sessions? _____ Legislative sessions? _____ Committee hearings? ☒

Is the intern expected to work evenings and weekends? If so, please explain. _____

_____over the summer there may be a weekend for one or two tabling events, but interns will know well in advance

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*