

Out of the classroom

Benefits of partnering with the CHSS Match Program

- Our staff is dedicated to performing the internship recruitment, screening, and selection processes for your organization based on your staffing needs and preferences.
- Prospective interns will participate in career counseling prior to placement.
- We are available to assist you with any questions or concerns. Our goal is to deliver professional and outstanding customer service.
- Your participation will provide an opportunity for students to gain valuable experience and academic credit as well. At the same time you will receive the benefit of the skills they bring to you, such as critical thinking, effective communication, and creative problem-solving.

CHSS Match Goals

For students: Through this internship program, Rowan students will gain valuable career experience that will help them achieve their professional goals.

For Employers: You have the opportunity to influence the educational direction of students who could one day be the leaders of your organizations.

FOR MORE INFORMATION PLEASE CONTACT:

CHSS Match Internship Program

856-256-5846

chssmatch@rowan.edu

go.rowan.edu/chssintern

go.rowan.edu/chss

Rowan's CHSS Match program creates opportunities for you to connect with students qualified to meet their internship needs.



@rowan_chssmatch

CHSS Match Internship Program

Information for employers

THE COLLEGE OF HUMANITIES &
SOCIAL SCIENCES AND THE
OFFICE OF CAREER ADVANCEMENT



**College of Humanities
& Social Sciences**

Center for Professional Success
Bunce Hall, room 337
201 Mullica Hill Road
Glassboro, NJ 08028-1701



CHSS Match Internship Program

The CHSS Match Program screens and prepares students for internship opportunities. We assist Rowan students enrolled in the following majors within the College of Humanities and Social Sciences:

- Africana Studies
- American Studies
- Anthropology
- Area Studies
- Economics
- English
- History
- International Studies
- Law and Justice Studies
- Liberal Studies: Humanities/Social Sciences
- Philosophy
- Political Science
- Religion Studies
- Sociology
- Spanish

Students who are successful in these majors possess skills in critical thinking, written and oral communication, creative problem-solving, research and analysis, and interpersonal understanding. Studies show that these are the skills employers value - and that workers with these skills can advance quickly if given an initial opportunity. The CHSS Match Internship Program is designed to benefit both students and employers.



CHSS Match team with Dean Nawal Ammar (left) and Assistant Dean, Stephen Fleming (right).

Frequently asked questions about the CHSS Match Internship Program

Q. How do I get started?

A. Contact the CHSS Match internship Program at 856-256-5846 or CHSSMatch@rowan.edu. Provide a job description, if available, and your contact information. One of our trained student staff members will contact you with 48 hours to gather detailed information about the internship opportunity you have available and the skills, experience, and disposition you are seeking in an intern. If this is your first time designing an internship, we are happy to help draft your internship description.

Q. How are internship applicants screened?

A. Our student staff members, working under the direction of an internship coordinator will solicit student resumes for your internship position. Interested students are then interviewed in person to ensure they meet the basic qualifications for your internship opening. They may also receive training in professionalism, workplace etiquette, and interviewing techniques.

Q. Do I need to provide a paid internship?

A. Students of today face increasing financial hardships. Thus, we encourage employers to consider offering an hourly rate or a stipend. It will make the internship opportunity more competitive and more feasible for students to fully commit.

If pay is not possible, students who are earning academic credit are often happy to accept unpaid internships.



Q. What other details do I need to know?

A. Most of our interns are earning academic credit for their internship experience with you. Because of that, we expect you to do more than assign them clerical duties. Let them put their communication, research, and problem-solving skills to work for you while you assist them with learning skills useful in your area of service, production, or expertise.

To earn credit that would be the equivalent of a three-credit course, interns should work for about 10 hours a week for 13 weeks. We expect the intern and employer to keep a log of the hours worked and the major assignments completed. Your intern will also be keeping an informal journal of on-the-job experiences, submit a mid-term progress report and final report of accomplishments, and write a culminating essay reflecting on the internship experience.

Q. What if I require assistance with an intern?

A. We are willing to work with you and your intern to resolve difficulties if necessary, and at the end of the internship we will ask for your honest evaluation so that we can continue to improve our program.

CHSS Match Fast Facts

- Our program was established in **2012**.
- We've worked with over **500** students and counting!
- We have over **45** internship opportunities with **33** university and community partners.
- We offer students 2, 3, 4, and 6 credits for internships.